Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: _			
Revised Declaration of Need for year: _			
FOR SERVICE IN A SCHOOL DISTRICT OR I	DISTRICT/COUNTY AUTHORIZED	CHARTER SCHOOL	
Name of District or Charter:		District CDS Code:	
Name of County:	County CDS Code:		
By submitting this annual declaration, the	e district is certifying the following	;	
A diligent search, as defined belo	w, to recruit a fully prepared teac	her for the assignment(s) was made	
 If a suitable fully prepared teache to recruit based on the priority st 		trict, the district will make a reasonable effort	
scheduled public meeting held on/_	/ certifying that there is a nent criteria for the position(s) list	d above adopted a declaration at a regularly an insufficient number of certificated persons ted on the attached form. The attached form nsent calendar.	
► Enclose a copy of the board agenda is With my signature below, I verify that the force until June 30, Submitted by (Superintendent, Board Section 2)	e item was acted upon favorably k	by the board. The declaration shall remain in	
Name	Signature	Title	
Fax Number	Telephone Number	Date	
	Mailing Address		
	EMail Address		
FOR SERVICE IN A COUNTY OFFICE OF ED	OUCATION, STATE AGENCY OR NO	NPUBLIC SCHOOL AGENCY	
Name of County		County CDS Code	
Name of State Agency			
Name of NPS/NPA			

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	tion shall remain in force until June 30,	·	
	a copy of the public announcement by Superintendent, Director, or Designee:		
	Name Si	gnature	Title
	Fax Number Telep	hone Number	Date
	Ма	iling Address	
	EM	lail Address	
	claration must be on file with the Commission		ing before any emergency permits will be
issued fo	claration must be on file with the Commission of service with the employing agency	on Teacher Credentiali	ing before any emergency permits will be
issued fo AREAS OF A Based on th	claration must be on file with the Commission of service with the employing agency INTICIPATED NEED FOR FULLY QUALIFIED EDU The previous year's actual needs and projection	on Teacher Credentiali ICATORS ons of enrollment, ple	ease indicate the number of emergency
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LIMITED ASSIGNMENT PERMITS

Teacher Librarian Services

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

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Emergency Transitional Kindergarten (ETK)

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED		
Multiple Subject			
Single Subject			
Special Education			
TOTAL			

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	

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EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?	Yes	No
If no, explain		
Does your agency participate in a Commission-approved college or university internship program?	Yes	No
If yes, how many interns do you expect to have this year?		
If yes, list each college or university with which you participate in an in	nternship prog	ram.
If no, explain why you do not participate in an internship program.		

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