

Northern United Charter School

Board of Directors

Regular Board Meeting

April 17, 2024

4:00pm

Members Present: Rosemary Kunkler, Jere Cox, Melissa Johnson and Briana Oesterle

Members Absent:

Staff Present: Shari Lovett, Kirk Miller, Rebekah Davis, Lynda Speck, Kelley Withers, Jen Rand, Greta de le Pedraja, Donnie Allen and Lisa Ambrosini

Guests: Brian Payton, Lisa Payton

1.0 CALL TO ORDER: Rosemary Kunkler called the meeting to order at 4:03pm.

1.1 Pledge of Allegiance:

1.2 Adopt the Agenda: A motion to adopt the agenda as posted was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox-Aye, Melissa Johnson –Aye, Briana Oesterle-Aye and Rosemary Kunkler-Aye. Motion carries.

2.0 INTERVIEW/APPOINTMENT:

2.1 Interview of Northern United Charter School Board Member Candidates:

Rosemary Kunkler introduced herself, the board members and the officers of the corporation. She gave a brief description of our schools. The board then interviewed the candidate, Brian Payton.

2.2 Consideration of Appointment of New Northern United Charter Schools Board

Member: The board discussed the candidate and what his strengths would be as a board member. A motion to appoint Brian Payton as a board member for the vacant term ending December 11, 2026 was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox-Aye, Melissa Johnson –Aye, Briana Oesterle-Abstained and Rosemary Kunkler-Aye. Motion carries.

2.3 Northern United Charter Schools Board Member Oath of Office: Rosemary Kunkler swore in Brian Payton as our new board member.

Rosemary called for a recess starting at 5:28pm.

The board reconvened at 5:34pm.

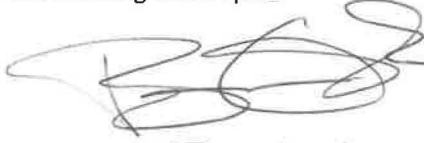
3.0 CONSENT AGENDA:

3.1 Consideration of Approval of Warrants & Payroll for Northern United-Humboldt Charter School:

3.2 Consideration of Approval of Warrants & Payroll for Northern United-Siskiyou Charter School (0228, 0229, 0301, 0302, 0314, 0315, 0322, 0419, 0422):

- 3.3 **Consideration of Approval of Minutes for the March 7, March 8, March 13, and March 20 Board Meetings:**
- 3.4 **Consideration of Resignations, Hires, Leaves, and Change of Assignments:**
- 3.5 **Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Siskiyou Charter School:** A motion to approve the consent agenda with the correction to the March 8 board minutes was made by Melissa Johnson and seconded by Briana Oesterle. Vote taken: Jere Cox-Aye, Melissa Johnson –Aye, Briana Oesterle-Aye and Rosemary Kunkler-Aye. Motion carries.
- 4.0 **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** There were none.
- 5.0 **ACTION ITEMS TO BE CONSIDERED:**
 - 5.1 **Approval of Employer Contribution toward Health Benefits:** Shari Lovett explained the increase in the costs of insurance (Spruce Plan) and that Kelley Withers had accounted for the increase in the budget next year. A motion to continue to cover the Spruce Plan for eligible employees for the 2024-2025 school year was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox-Aye, Brian Payton-Aye, Melissa Johnson –Aye, Briana Oesterle-Aye and Rosemary Kunkler-Aye. Motion carries.
 - 5.2 **Approval of 2024-2025 Northern United Charter Schools Certificated and Classified Pay Schedules:** Shari Lovett explained the changes to the pay schedule. A motion was made to approve the 2024-2025 certificated/classified pay schedules with changes as stated by Jere Cox and seconded by Brian Payton. Vote taken: Jere Cox-Aye, Brian Payton- Aye, Melissa Johnson –Aye, Briana Oesterle-Aye and Rosemary Kunkler-Aye. Motion carries.
 - 5.3 **Approval of Briceland Learning Center's Overnight Field Trip to Universal Studios:** Shari Lovett explained the details of the field trip. A motion to approve the Briceland Learning Center overnight field trip to Universal Studios was made by Melissa Johnson and seconded by Brian Payton. Vote taken: Jere Cox-Aye, Brian Payton-Aye, Melissa Johnson –Aye, Briana Oesterle-Aye and Rosemary Kunkler-Aye. Motion carries.
 - 5.4 **Approval of AVID Elective College Tour Field Trip:** Shari Lovett explained the details of the trip. A motion to approve the AVID elective college tour field trip was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox-Aye, Brian Payton-Aye, Melissa Johnson –Aye, Briana Oesterle-Aye and Rosemary Kunkler-Aye. Motion carries.
 - 5.5 **Approval of Cutten Learning Center Overnight Field Trip to Grizzly Creek Park:** Shari Lovett explained the details of the trip. A motion to approve the Cutten Learning Center overnight field trip to Grizzly Creek Park was made by Melissa Johnson and seconded by Briana Oesterle. Vote taken: Jere Cox-Aye, Brian Payton-Aye, Melissa Johnson –Aye, Briana Oesterle-Aye and Rosemary Kunkler-Aye. Motion carries.
- 6.0 **DISCUSSION ITEMS:**
 - 6.1 **Northern United Charter Schools Board Self Evaluation Tool:** The board members went over the tool and they will compile it and bring it back in August.
- 7.0 **REPORTS:**
 - 7.1 **Enrollment and Attendance Report:** In packet
 - 7.2 **Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter School:** In packet
 - 7.3 **Director's Report:** Shari Lovett reported on the food program.

- 7.4 **Northern United-Humboldt Charter School Report:** In packet
- 7.5 **Northern United-Siskiyou Charter School Report:** In packet
- 7.6 **Board Report:**
Jere Cox reported on the YM&C Brown Act Training. He commented on how much he enjoyed the in person board meeting in Siskiyou in March.
Brian Payton had no report
Melissa Johnson spoke about the limited opportunities for rural students. Expressed concern for vendor availability to rural students and protocols for changes to happen.
Briana Oesterle requested an informal meeting to brainstorm and had concerns about when a board member can speak on issues as a parent.
Rosemary Kunkler reported that she made site visits to both the Cutten and Eureka Learning Centers at their open house. She spoke on the Brown Act Training and gave Debbi Sholes Kudos for her art class and the results of Godwit Days Art competition.
- 7.7 **Northern United Charter Schools' Federal and State Tax Return for 2022:** In packet
- 8.0 **OPEN SESSION BEFORE CLOSED SESSION:**
- 8.1 Rosemary Kunkler reviewed the item to be discussed during closed session: Public Employee Performance of Charter Director
- 8.2 **Closed Session Open Hearing:** Lynda Speck spoke on the evaluation tools and wanted the board to consider adding a staff input piece.
- 8.3 **Adjourn to Closed Session:** Rosemary Kunkler adjourned to closed session at 7:53pm.
- 9.0 **RECONVENE IN OPEN SESSION:** Open Session reconvened at 8:54pm. No action was taken.
- 10.0 **NEXT BOARD MEETING:**
- 10.1 **Possible Agenda Items:**
- 10.2 **Next Board Meeting Date:** May 8, 2024 at 4pm.
- 11.0 **ADJOURNMENT:** Rosemary Kunkler adjourned the meeting at 8:57pm.



5/8/24
BRIANA
OESTERLE