

Northern United Charter Schools
Board of Directors Regular Board Meeting

Minutes

May 8, 2024

Members Present: Jere Cox, Briana Oesterle, Melissa Johnson and Brian Payton

Members Absent: Rosemary Kunkler

Staff: Shari Lovett, Kirk Miller, Lynda Speck, Rebekah Davis, Kelley Withers, Jennifer Rand, Julia Anderson and Dawn Fryling

- 1.0 **CALL TO ORDER:** Briana Oesterle called the meeting to order at 4:11 pm.
- 1.1 **PLEDGE OF ALLEGIANCE**
- 1.2 **ADOPT THE AGENDA:** A motion to approve the agenda as posted was made by Melissa Johnson and seconded by Jere Cox. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Brian Payton – Aye and Briana Oesterle-Aye. Motion carries.
- 2.0 **PRESENTATIONS:** No presentations
- 3.0 **CONSENT AGENDA**
 - 3.1 **Consideration of Approval of Warrants and Payroll for NU-Humboldt Charter School**
 - 3.2 **Consideration of Approval of Warrants and Payroll for NU-Siskiyou Charter School (0408, 0418, 0422, 0501, 0514)**
 - 3.3 **Consideration of Approval of Board Minutes for April 17, 2024**
 - 3.4 **Consideration of Approval for Resignations, Hires, Leaves and Change of Assignment**

A motion to approve the consent agenda as posted was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Brian Payton – Aye, Melissa Johnson – Aye and Briana Oesterle-Aye. Motion carries.
- 4.0 **PUBLIC COMMENTS:** There were no public comments.
- 5.0 **ACTION ITEMS TO BE CONSIDERED:**
 - 5.1 **Approval of Briceland Learning Center A.W. Way Camping Overnight Field Trip:** A motion to approve the Briceland Learning Center overnight field trip to A.W. Way was made by Jere Cox and seconded by Brian Payton. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Brian Payton – Aye and Briana Oesterle-Aye. Motion carries.
 - 5.2 **Approval of Lease Agreement for 423 S. Broadway, Yreka for Northern United-Siskiyou Charter School:** Shari Lovett reported that there will be a \$100 increase per month for this lease. A motion to approve the lease for 423 S. Broadway, Yreka for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Brian Payton. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Brian Payton – Aye and Briana Oesterle-Aye. Motion carries.
 - 5.3 **Approval of Lease Agreement for 505 S. Broadway for Northern United-Siskiyou Charter School:** Shari Lovett reported that there will be a \$500 increase per month for this lease. A motion to approve the lease for 505 S. Broadway for Northern United-Siskiyou Charter School was made by Brian Payton and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Brian Payton – Aye and Briana Oesterle-Aye. Motion carries.

- 5.4 **Approval of Lease Agreement for 2409 and 2411 Mt. Shasta Blvd, Mt. Shasta for Northern United-Siskiyou Charter School:** Shari Lovett reported that there is an increase of \$144 for both buildings. A motion to approve the lease agreement for 2409 and 2411 Mt. Shasta Blvd, Mt. Shasta for Northern United – Siskiyou Charter School was made by Melissa Johnson and seconded by Brian Payton. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Brian Payton – Aye and Briana Oesterle-Aye. Motion carries.
- 5.5 **Approval of Lease Agreement for 72 The Terrace, Willow Creek for Northern United-Humboldt Charter School:** Shari Lovett reported that there will not be an increase for this lease. A motion to approve the lease agreement for 72 The Terrace Eureka for Northern United-Humboldt Charter School was made by Brian Payton and seconded by Jere Cox. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Brian Payton – Aye and Briana Oesterle-Aye. Motion carries.
- 5.6 **Approval of Lease Agreement for 5 Cemetery Rd. Briceland for Northern United-Humboldt Charter School:** Shari Lovett reported that there is no increase in the lease. A motion to approve the lease agreement for 5 Cemetery Rd. Briceland for Northern United-Humboldt Charter School was made by Jere Cox and seconded by Brian Payton. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Brian Payton – Aye and Briana Oesterle-Aye. Motion carries.
- 5.7 **Approval of Lease Agreement for 1539 F Street, Arcata for Northern United-Humboldt Charter School:** Shari Lovett reported that there is a \$1200 deduction as we are only leasing one of the buildings. A motion to approve the lease agreement for 1539 F St. Arcata was made by Melissa Johnson and seconded by Jere Cox. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Brian Payton – Aye and Briana Oesterle-Aye. Motion carries.
- 5.8 **Approval of Declaration of Need for Northern United –Siskiyou Charter School:** Shari explained the need of teachers on the Siskiyou side. A motion to approve the declaration of need for Northern United – Siskiyou Charter School was made by Melissa Johnson and seconded by Brian Payton. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Brian Payton – Aye and Briana Oesterle-Aye. Motion carries.
- 5.9 **Approval of Declaration of Need for Northern United-Humboldt Charter School:** Shari Lovett explained the need for teachers on the Humboldt side. A motion to approve the Declaration of Need for Northern United-Humboldt Charter School was made by Jere Cox and seconded by Brian Payton. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Brian Payton – Aye and Briana Oesterle-Aye. Motion carries.

6.0 **DISCUSSION ITEMS:**

7.0 **REPORTS:**

- 7.1 **Enrollment and Attendance Report:** In packet
- 7.2 **Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools:** In packet
- 7.3 **Director’s Report:** Shari Lovett reported on the following topics:
- 2ND Interim letter from Siskiyou County Office of Education
 - Discussed the draft LCAP and gave educational partners the opportunity to comment
- 7.4 **Northern United-Humboldt Charter School Report:** In packet
- 7.5 **Northern United-Siskiyou Charter School Report:** In packet
- 7.6 **Board Report:**

Jere Cox: Welcomed Brian Payton to the board. Wanted to make sure that Brian was added to Jennah’s email string for ELC newsletter. Commented that he had a different take on off boarding a board member according to the bylaws.

Brian Payton: Thanked the board for having him on the board and said it was nice to be part of the team.

Melissa Johnson: No report

Briana Oesterle: Reported that she attended a parent/community meeting in Yreka and that it was a very powerful experience.

8.0 OPEN SESSION BEFORE CLOSED SESSION:

8.1 Briana Oesterle reviewed the item to be discussed in closed session.

8.2 Closed Session Open Hearing: Lynda Speck talked of how great a leader, administrator and boss Shari Lovett is. Kelley Withers also spoke on how great Shari Lovett is.

8.3 Adjourn to Closed Session: Briana Oesterle adjourned into closed session at 5:33pm.

8.3.1 Public Employee Performance: Title: Charter Director

9.0 RECONVENE TO OPEN SESSION: Briana Oesterle reconvened to open session at 6:54pm.

9.1 Report of Action Taken: No action taken

10.0 NEXT BOARD MEETING:

10.1 Possible Agenda Items: Public hearings for the LCAPs and the budgets

10.2 Next Board Meeting Date: June 26th and June 27th, 2024

11.0 ADJOURNMENT: Briana Oesterle adjourned the meeting at 6:55pm.

 6/5/24
Vice-President