

Northern United Charter Schools

Board of Directors

Regular Board Meeting Minutes

October 9, 2024

**Members:** Rosemary Kunkler, Jere Cox, Melissa Johnson and Brian Payton

**Absent:** Briana Oesterle

**Staff:** Shari Lovett, Rebekah Davis, Kirk Miller, Colleen Allen, Sarah Schaefer, Jennifer Rand, Kelley Withers, Lynda Speck, Lisa Ambrosini, Cathie Shermer (for student presentation) and Julia Anderson

**Guests:** Bee Gray, August Deshais

- 1.0 **CALL TO ORDER:** Rosemary Kunkler called the meeting to order at 4:00pm.
  - 1.1 Pledge of Allegiance
  - 1.2 Adopt the Agenda: A motion to adopt the agenda as posted was made by Jere Cox and seconded by Brian Payton. Vote taken: Jere Cox-Aye, Brian Payton-Aye, Melissa Johnson - Aye, and Rosemary Kunkler-Aye. Motion carries.
- 2.0 **STUDENT PRESENTATION:** Bee Gray, an independent study student of Northern United-Humboldt Charter School gave a presentation on CAL POLY Humboldt University and their plan to attend. They have a 3.8 GPA and want to major in Art Studio. Thank you Bee.
- 3.0 **CONSENT AGENDA:**
  - 3.1 **Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:**
  - 3.2 **Consideration of Approval of Warrants (batches: 0905, 0918, 0925, 1003) and Payroll for Northern United-Siskiyou Charter School:**
  - 3.3 **Consideration of Approval of Minutes for the September 11, 2024 Board Meeting:**
  - 3.4 **Consideration of Resignations, Hires, Leaves, and Change of Assignments:**
  - 3.5 **Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Siskiyou Charter School:**

A motion to approve the consent agenda with corrections to item 3.3 was made by Melissa Johnson and seconded by Jere Cox. Vote taken: Jere Cox-Aye, Brian Payton-Aye, Melissa Johnson- Aye, and Rosemary Kunkler-Aye. Motion carries.
- 4.0 **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** August Deshais said that we were doing a great job.
- 5.0 **ACTION ITEMS TO BE CONSIDERED:**
  - 5.1 **Approval of the Fire Monkey Food Service Agreement for 2024-2025 for Yreka Learning Center and Mt. Shasta Learning Center, Northern United**

**Siskiyou Charter School:** Shari Lovett explained why this item is back on the agenda. A motion to approve the Fire Monkey Food Service Agreement for 2024-2025 for Yreka Learning Center and Mt. Shasta Learning Center was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox-Aye, Brian Payton-Aye, Melissa Johnson-Aye, and Rosemary Kunkler-Aye. Motion carries.

**5.2 Approval of the Northern United Charter Schools' School Director**

**Evaluation Tool:** The Board directed the School Director to work with Board Member Jere Cox to finalize the evaluation tool. A motion to table this item until next month was made by Brian Payton and seconded by Jere Cox. Vote taken: Jere Cox-Aye, Brian Payton-Aye, Melissa Johnson-Aye and Rosemary Kunkler-Aye. Motion carries.

**6.0 DISCUSSION ITEMS:**

**6.1 Northern United-Humboldt Charter School's California Community School Partnership Program Implementation Grant:** Shari Lovett explained that we received funding for implementation of the grant and that we will have 5 years to spend it.

**6.2 Northern United-Siskiyou Charter School's California Community School Partnership Program Implementation Grant:** Shari Lovett explained that we had received funding for the implementation of the grant and that we have five years to spend it.

**6.3 Northern United Charter Schools' Board Self Evaluation:** A discussion was led by Rosemary Kunkler on the status of receiving evaluations from the board members and they had an open discussion on which goals they have met and which goals they feel still need improvement.

**7.0 REPORTS:**

**7.1 Enrollment and Attendance Report:** In packet

**7.2 Financial Report for Northern United - Siskiyou Charter School and Northern United - Humboldt Charter School:** In packet

**7.3 Northern United-Humboldt Charter School Report:** In packet

**7.4 Northern United-Siskiyou Charter School Report:** In packet

**7.5 Director's Report:** Shari Lovett spoke on the following topics:

- Commended the board on their self-evaluation. Good job.
- Being able to bill private insurances for medical and behavioral health support.
- Hiring Wellness Coaches, one level I and two level II coaches
- CEI
- Siskiyou board member search to fill Melissa Johnson's seat
- Meeting with candidate running for District 2 California State Assembly.

**7.6 Board Report:**

**Jere Cox:** reported that he appreciates being on the email list for both schools informing them of upcoming events. He attended his first FFA meeting and he is going to the CEI conference in Anaheim on October 24<sup>th</sup> and 25<sup>th</sup>.

**Brian Payton:** No report this month

**Melissa Johnson:** Apologized for missing last month's meeting and that the board could not meet all together in person.

**Rosemary Kunkler** reported that this week was School Administrator appreciation week and thanked our administrators for the work they do. She went to the Community Advisory meeting and said it was well attended and that the students who attended spoke on new ideas.

**8.0 NEXT BOARD MEETING:**

**8.1 Possible Agenda Items:** School Director evaluation tool, Board Member action for non-attendance

**8.2 Next Board Meeting Date:** November 13, 2024 at 4pm

**8.0 ADJOURNMENT:** Rosemary Kunkler adjourned the meeting at 6: 15pm.

*Rosemary Kunkler*  
11-13-2024